



Redcliffe Art Society Incorporated (Est 1961)
Old Fire Station Gallery Shop
Application for Display and Sale of Merchandise

Name: _____

Address: _____ P/code: _____

Phone: _____ Mobile: _____ Email: _____

I wish to present work for display and sale on a commission basis by the Redcliffe Art Society Inc. I agree to abide by the decision of the RAS Gallery Shop selection committee and I understand that all reasonable care will be taken with my work but no responsibility will be accepted for loss or damage whilst in the care of RAS. Insurance for my work is my responsibility. Commission 25% (subject to change with notification) on stock sold will be paid by RAS on a monthly basis by cheque after the end of month procedures are completed. RAS members will be entitled to 10% commission by completing 2 shifts (5 hours) in the shop the same month as a sale is made.

Acceptance Policy

Artwork – 2D – RAS Members only

1. Only one work may be presented for selection every two months unless the selection committee invites further work.
2. A completed ATO 'Statement by a Supplier' form must be submitted to be kept on file as instructed by the RAS Accountant.
3. Must be original work, not copies, ready to hang, with D-rings and cord or wire in accordance with specifications.
4. Maximum width of artwork - unframed canvas or including frame is 70cm, maximum height 100cm.
5. All work is to be listed on the forms provided by RAS and signed out by the artist on removal.
6. Identification showing artist name, title of artwork, medium and price, to be affixed to the back of the work.
7. Work will be exhibited at the discretion of the selection committee.
8. Artwork must not be represented for hanging within one year of removal.
9. Work must be collected on the change-over date.
10. No work may be removed prior to end of the hanging period unless sold, or by prior arrangement.

Craftwork – 3D (Space limitations will determine when craftwork can be displayed).

1. Any new type of work must be presented to selection committee for approval.
2. A completed ATO 'Statement by a Supplier' form must be submitted to be kept on file as instructed by the RAS Accountant.
3. Submitted items must be original work.
4. All work is to be listed on the forms provided by RAS and signed out by the artist on removal.
5. Identification stickers with artist name, description and price, to be placed on each article.
6. Work may be displayed for up to two months.
7. After the two-month display period, work must be collected and removed.
8. Work must not be re-presented for display within one year of removal.
9. Work must be collected on the change-over date.
10. No work may be removed prior to the end of the period unless sold, or by prior arrangement.
11. A maximum of twenty pieces of craftwork for each exhibitor may be submitted for display.
12. The number of pieces displayed is solely at the discretion of the Gallery Shop Manager.

Gallery Exhibition Merchandise – Gallery hirers only during period of Exhibition

1. Any items must be presented to Gallery Shop Manager for approval.
2. A completed ATO 'Statement by a Supplier' form must be submitted to be kept on file as instructed by the RAS Accountant.
3. Submitted items must be original work.
4. All work is to be listed on the Stock In form provided by RAS and signed out by the artist on removal.
5. Identification stickers with artist name, description and price, to be placed on each article.
6. Work must be collected on the agreed date.
7. No work may be removed prior to the end of the period unless sold, or by prior arrangement.
8. The number of pieces displayed is solely at the discretion of the Gallery Shop Manager.

Type of work: _____

I, _____ have read and fully understand and accept the above terms and conditions and further accept and agree that any photography approved by RAS shall be permitted for advertising which includes the RAS website, social media and any other promotional purposes.

Signature of artist/consignee: _____ Date: / /

Signature of Gallery Shop Manager: _____ Date: / /